



**PRALAC – Programa de Residências Artísticas no Laboratório de Actividades Criativas**

**(The LAC Artist-in-Residency Program)**

**Short Term Projects**

**CELL REGULATIONS**

1. The cells will be occupied by the proposed period of application (maximum 12 weeks), after which it shall be returned to LAC in the exact state it was delivered;
2. The occupation of cells included in PRALAC – Short Term Projects implies a minimum/monthly payment of 25€;
3. The 1st payment must be made at the beginning of the residency and the remaining payments, if applicable, until the 8th of each month.
4. Payments can be made during the secretariat's opening hours or by bank transfer through IBAN PT50 0045 7191 40042784914 53, being necessary to send proof of bank transfer to the email: lac.associacaocultural@gmail.com;
5. The cleaning of the cell is the responsibility of each occupant;
6. The common spaces (halls, courtyards, toilets) must be left in the exact state they were found;
7. For each artist will be given a key of the cell and a key of the building. The users can use the space 24 hours a day provided they meet the noise standards in law;
8. The security inside the building is the responsibility of the occupants that should be take special attention in the access doors;
9. It is the responsibility of the artists the maintenance of equipment that should be proceed with the replacement of damaged material.
10. The projects that involving high noise levels will be constrained by opening hours, designated by LAC;
11. LAC is not responsible for material or personal accidents that may occur during the occupation of the artists;
12. The temporary and exclusive occupation of a collective space can be negotiated with the LAC board;
13. The artists should not make any interventions in the area without consulting the LAC board



14. All projects presented to the public in external initiatives, should mention the support of the association, by inserting logo on all graphic materials;
15. At the end of the residency the artist must submit along with the key of the cell, a report of the project developed.
16. The omitted cases shall be analyzed and solved by LAC board;

I Agree,

Date:

Name:

Signature of the project leader: